

Form for Signature Change

(Kindly fill the form in Capital Letters only)

Siebel Request No.

For Bank Use:
Customer Account Type:

Wealth
 Privy
 Resident Individual
 Non Individual

CRN

CASA
 Account Number

Date

Investment Account
 Investment Account Number

I Mr./Ms. First Name Middle Name Last Name

request you to update your records as per the details provided below.

To Change
Signature

Old

New

- Signature change is applicable only for CASA, TD & MF i.e. it would not be applicable for Demat, Lockers, etc.
- Please provide a proof supporting new signature – Pan Card / Passport / any other ID proof containing your new signature OR an affidavit in support of same duly attested by BM's signature.
- In case of Mutual Fund, for any change in mode of operation, signature & Bank details, customer is required to give a separate request for each AMC (folio wise) to the Bank or to the AMC directly.
- Change request will be effected by the Bank on receipt of proof of new signature and within 3 days on receipt of the same.
- On validation of new signatures Bank shall not be held responsible for return/dishonor of old outstanding/unpaid cheques/any request given, which is received by the Bank after updating the new signatures on record.

I have understood and agreed with the above mentioned terms and conditions.

Signature

For Bank use

Date of Acceptance

SoI ID

Signature verified by

Receiver's stamp

Documents sent to RPC/CPC on

Authorized by

Kotak Mahindra Bank Ltd. CIN: L65110MH1985PLC03813 **Registered Office:** 27 BKC, C 27, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051. www.kotak.com

Acknowledgement Slip

We acknowledge the receipt of signature modification instruction from Mr./Mrs./Ms. _____

relating to customer relationship number _____ under service request number _____

Date: _____

Bank Official (Sign and stamp)
For **Kotak Mahindra Bank Ltd.**, _____