

**ANNEXURE 4 – CHANGE IN KEY – TO BE SIGNED BY THE NEW KEY, EXISTING KEY AND ALL THE ASSOCIATES**

To,

Kotak Mahindra Bank Ltd.,

**Sub: Change in the Key for Parent ID**

I/We, the undersigned are the customers of Kotak Mahindra bank and Group CRN of your premium banking 'Privy League Program' with Parent ID <\_\_\_\_\_>.

I/ We request you to change the Key/ delete and change the Key as follows: *(Please tick one)*

Existing Key Name:

Existing Key CRN:

New Key Name:

New Key CRN:

I/We state that all other rights as were given to the existing key bearing CRN <> earlier to be re-instated to the New Key bearing CRN <>.

I/ We agree that Kotak Mahindra Bank may withdraw the program benefits from all members, in the event deletion of the group member results in non fulfillment of the eligibility criteria.

Best regards

| Sr. No. | CRN | Name | Type         | Signature |
|---------|-----|------|--------------|-----------|
| 1.      |     |      | New Key      |           |
| 2.      |     |      | Existing Key |           |
| 3.      |     |      | Associate    |           |
| 4.      |     |      | Associate    |           |
| 5.      |     |      | Associate    |           |
| 6.      |     |      | Associate    |           |
| 7.      |     |      | Associate    |           |
| 8.      |     |      | Associate    |           |
| 9.      |     |      | Associate    |           |
| 10.     |     |      | Associate    |           |

## BUSINESS PROCESS DOCUMENT- PRIVY LEAGUE OPTIMA BUSINESS

|   |                             |                                       |          |
|---|-----------------------------|---------------------------------------|----------|
| For Branch Use Only                                 |                             |                                       |          |
| Branch Name   |                             | Parent ID                             |          |
| Preferred Email ID / Mobile Number updated in BCIF: |                             |                                       | Yes / No |
| Classification:                                     | <b>K_PLB / K_PL / KPLOP</b> |                                       |          |
| RM Name and Code                                    |                             | RM Signature                          |          |
| For Exceptions, Approvals attached                  |                             |                                       | Yes / No |
| Signature Verified By – BOM Name and Code           |                             | Signature Verified By – BOM Signature |          |
| Branch Manager – Name and Code                      |                             | Branch Manager Signature              |          |