ANNEXURE Q

APPLICATION FOR CLOSING AN ACCOUNT
(For Beneficiary Account only – Individual/Non Individual)

To,
Kotak Mahindra Bank Limited
Kotak Infinity,6th Floor,Bldg No 21,Infinity Park,
Off Western Express Highway, Dindoshi, Malad (East)
Mumbai 400 097

DP ID :- IN302814

Date D D M M Y Y Y Y

1. I / We hereby request you to close my/our account with you as per following details:

Name of the holder(s)

Sole/ First Holder

Second Holder

Third Holder

2. Reason/s for Closure of depository account: _____

3. Client ID (of account to be closed)

4. Please tick the applicable option(s)

☐ **Option A** [There are no balances / holdings in this account]

☐ **Option B** [Transfer the balances / holdings in this account as per details given]

- ☐ Transfer to my / our own account *(Provide target account details and enclose Client Master Report of Target Account with NSDL/CDSL logo)*
- ☐ Transfer to any other account *(Submit duly filled Delivery Instruction Slip signed by all holders)*

Target Account Details

☐ NSDL - DP ID Client ID

☐ CDSL - Client ID (16-digit Demat account number needs to be mentioned)

☐ **Option C** [Rematerialise / Reconvert *(Submit duly filled Remat / Reconversion Request Form-for mutual fund units)*]

5. Signature (stamp of the organisation)

Sole / First Holder | Second Holder | Third Holder

Instructions : 1) Incase of joint holdings , all holders must sign the application.
2) Please strike off as N.A whatever is not applicable.

Acknowledgement

We hereby acknowledge the receipt of the your request for closing the following Account subject to verification:

DP ID _____ Client ID _____

Name of Sole / First Holder _____

Name of Second Holder _____

Name of Third Holder _____

Signature of the Authorised Signatory _____

Date _____ Seal/ Stamp of Participant _____